

For RCMP FVIF Coordinator Use Only	
Application #	
Date Received:	
Initials:	

## Family Violence Initiative Fund (FVIF) Application

Please refer to the **FVIF Application Guide** for instructions on how to fill out this form.

Part 1 – Project/Initiative Information	
<b>A. General Information</b>	
1. Project / Initiative Title ( <i>Please keep the title concise</i> ):	
2. Project/Initiative Lead Contact Name:	3. Project/Initiative Lead Contact ( <b>Print clearly</b> ) Telephone:  Email:
<input type="checkbox"/> <b>Community Led (Proceed to Part B)</b>  (If a not-for-profit community group or Municipal, Provincial, Territorial or Aboriginal government is taking the lead and paying the bills, then the project is funded as a grant. A cheque for the amount decided by the selection committee is sent to the non-profit organization.)	
<b>B. Community Led Project/Initiative Information - To be filled out only if initiative is community led</b>	
5. Legal Name of Community Organization:  Mailing Address (Full address required, including postal code):	6. RCMP Contact (name, rank and/or title) <b>*SEE NOTE ON THE NEXT PAGE*</b> ( <i>To be completed ONLY by the RCMP contact</i> ):  Detachment:
7. Canada Revenue Agency Business, GST/HST or Charity Registration Number (up to 15 digits):	8 a) Band Number (if on reserve):  b) Name of band:

## Part 2 – Crime Prevention Coordinator’s Approval Signature

9. RCMP Divisional Crime Prevention Coordinator (this is a **MANDATORY** field) \*PLEASE SEE NOTE BELOW\*

Name:

Signature:

**\*Note: Please make sure that either the Crime Prevention Coordinator or RCMP contact fills out the “RCMP Requirements” section on the last page.**

If any information included in the FVIF application changes during the current funding cycle, contact [RCMP.FVIF-IFMVF.GRC@rcmp-grc.gc.ca](mailto:RCMP.FVIF-IFMVF.GRC@rcmp-grc.gc.ca) immediately.

## Part 3 - Description of Project/Initiative

10. Will the RCMP be an **ACTIVE** partner in this project/initiative?

YES:

If yes, what is the name of the local detachment?

NO :  (If no, please go to question 13)

11. Will there be another police force involved?

Yes  No

If yes, which one?

Name of police force:

12. What is the planned project / initiative start date: (yyyy/mm/dd)

13. Will all related activities be completed prior to March 31<sup>st</sup>? Yes  No

14. Provide a detailed description of the proposed initiative. Include all key actions and milestones. *Please note that all activities must be completed by March 31<sup>st</sup> of the current fiscal year.*

Indicate which issue is being addressed? (Please mark all those that apply and ensure to include how the project/initiative will address those selected below within the project’s description)

Family Violence  Victim Issues  Sexual Assault Training

**Write your description here (Max 500 words, 11 point font)**

15. Does the project/initiative help/aid Indigenous people? Yes  No

If yes, please explain how it will help/aid Indigenous people:

16. Identify the main target audience or interest groups. (Select the top **FOUR** from the list below that reflects the best overview of the targeted audience, participants, and/or attendees who will benefit from this project / initiative.)

Children <input type="checkbox"/> Girls <input type="checkbox"/> Boys <input type="checkbox"/> Both	Youth <input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Both	At –Risk Youth <input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Both	Students <input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Both E <input type="checkbox"/> HS <input type="checkbox"/> PS <input type="checkbox"/>
<input type="checkbox"/> Adult women	<input type="checkbox"/> Adult men	<input type="checkbox"/> Victims of violence	<input type="checkbox"/> Offenders
<input type="checkbox"/> Men and boys	<input type="checkbox"/> Immigrants/Refugees	<input type="checkbox"/> RCMP members	<input type="checkbox"/> Frontline Providers
<input type="checkbox"/> First Nations	<input type="checkbox"/> Métis	<input type="checkbox"/> Inuit	<input type="checkbox"/> Indigenous Not Specific
<input type="checkbox"/> Elder/Senior/Older Adults	<input type="checkbox"/> Families	<input type="checkbox"/> Community	<input type="checkbox"/> Other Cultures

Other

17. Provide a brief description of the target audience and make sure to include anticipated numbers, if possible.

18. What are the expected outcomes of the initiative? (e.g., Benefits to the community)

**Part 4 – Project/Initiative Evaluation**

19. Proposed Evaluation Tools (Check all that apply).

<input type="checkbox"/> Questionnaire / Survey	<input type="checkbox"/> Focus Groups
<input type="checkbox"/> Process / Implementation evaluation	<input type="checkbox"/> Cost-benefit /Cost effectiveness
<input type="checkbox"/> Evaluation expert assistance	<input type="checkbox"/> Impact / outcome evaluation

Other, please identify:

20. Briefly describe the plan to measure expected outcomes (evaluation process). If no plan is in place, please explain why:

### Part 5 - Partners

21. Do you have partners that will be involved in carrying out the initiative?

Yes – *Fill out partner information below and clearly identify the role(s) and expertise they will bring to the initiative*

No – *Please explain what efforts you made to reach out to other partners.*

#### Community Partners

22. Provide a detailed list of community partners that will be involved over the life of the project.

1) Name of community partner:

Role in the project:

2) Name of community partner:

Role in the project:

3) Name of community partner:

Role in the project:

4) Name of community partner:

Role in the project:

5) Name of community partner:

Role in the project:

6) Name of community partner:

Role in the project:

### Part 6 – Previous Family Violence Initiative Funding (FVIF)

23. Was the project/initiative (or organization) previously funded by the FVIF?  Yes  No

If yes, please include the year and amount - Year:

Amount:

### Part 7 – Additional Funding Sources for the Project/Initiative: Other Funds

24. Total amount requested from non-RCMP sources:

### Part 8 – Funding: Family Violence Initiative Fund (FVIF) Request

25. Include breakdown of all associated costs and a detailed justification/description of what funds will be used for. **Please note: the maximum amount the FVIF can provide for a grants is \$25,000.00.**

Breakdown of Expenses:	Justification/Description:	FVIF Amount Requested:
Conference/Workshop Fees Incurred		
Rental Space/Venue		
Professional Services / Subject Matter Experts (*Please see note below*)		
Commercial Travel		
Accommodations		
Meals (To all RCMP members – when dealing with hospitality or other related expenses – all expenditures must be spent in accordance with <a href="#">Treasury Board guidelines</a> )		
Advertising		
Education Materials		
Administration Costs		
Evaluation		
Other (describe in detail)		
<b>Total FVIF Request:</b>		

*\* Please include a brief biography and explanation as to who the subject matter expert is and what they are doing for your project within the justification / description section provided.*

## **Part 9 – Total Project/Initiative Funding**

26. Using the totals identified in the previous sections, identify the overall funding of the project/initiative.

<b>Total Other Funds (see Part 7):</b>	
<b>Total FVIF Request (see Part 8):</b>	
<b>Overall funding of project/initiative:</b>	

## **RCMP Involvement**

1. How will the RCMP be involved with the initiative? Please describe.
2. Where did you hear about the Family Violence Initiative Fund?
3. What else would you like us to know about your project?